

The Friends of Seva Mandir

OFFICERS' REPORT AND
FINANCIAL STATEMENTS

31 March 2015

Charity No. 328428

The Friends of Seva Mandir

OFFICERS' REPORT

INTRODUCTION

The Officers present the independently examined financial statements for the year ended 31 March 2015. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the Charity's constitution and applicable law.

Legal and Administrative Information

The Friends of Seva Mandir, PO Box 23, Walton Street, Aylesbury, Bucks, HP21 7GF, is an unincorporated association and registered with The Charity Commission (number 328428). The Charity is governed by its constitution of 25 March 2012 as updated on 10 September 2014. The Charity's officers and patrons are:

Patrons:

The Countess Mountbatten of Burma (Patron)
The Rt Hon Baroness Shirley Williams (Vice Patron)
Kully Dhadda (Vice Patron)
Lady Flather (Vice Patron)
Mr R Govindia (Vice Patron)
Giulia Ajmone Marsan (Vice Patron)
Mr P Moman (Vice Patron)
Lady Wade-Gery (Vice Patron)
Araddhya Mehta (Officer from 25 April 2012 to 14 January 2015, thereafter Vice Patron)

Officers:

Chris Wiscarson (Chairman)
Robert Westlake (Vice Chairman)
John MacAuslan (Secretary)
Mark Francis (Treasurer)
Kamini Banga (Officer)
Jonathan Berman (Officer)
Surekha Mehta (Officer)
Deepu Chintamaneni (Officer from 7 May 2015)

The power of appointing new or additional officers is vested in the majority of the officers. Investment decisions are at the discretion of the officers.

The Charity's professional advisers during the year were as follows:

Bankers

CAF Bank	Barclays Bank plc
Kings Hill	Westminster Branch
West Malling	2 Victoria Street
Kent ME19 4TA	London SW1H 0ND

Independent Examiners

Boyd Coughlan Accountants Ltd
Investment House
22-26 Celtic Court
Ballmoor
Buckingham MK18 1RQ

Website

Udaipur is 4,000 miles away, so regular newsletters, photographs and movies from visitors to Seva Mandir brings the villagers in Rajasthan just that bit closer. We share these on our website at <http://www.sevamandirfriends.org/>

The Friends of Seva Mandir

OFFICERS' REPORT

CHAIRMAN'S REPORT – 2014/15 REPORT AND ACCOUNTS

It is heartening to report that our UK Friends, have so generously donated over £280,000, up from £230,000 last year. We are deeply grateful for your support and for your confidence in the work of Seva Mandir.

The peoples of the vast open spaces of Southern Rajasthan exist on under \$2 a week. The miracle that Seva Mandir brings to them is a sense of community and, as importantly, a community with a voice. Quite simply, Seva Mandir listens, hears and empowers communities to improve their lot in life, be it through health, education, child development, sanitation or sustainable use of natural resources.

Seva Mandir quite literally means the temple of service. That service is the provision of professional skills to villagers so they can provide for themselves pre and post natal care, nursery schooling, junior schooling, teenager skill training, land reclamation, wall and well building, and women self-help groups.

Community leadership takes place through a democratic process with women being fairly and fully represented. Seva Mandir's mission of nurturing villages to sustainability through democracy is quite simply brilliant.

We were delighted and privileged to host Seva Mandir President Ajay Mehta and Seva Mandir Chief Executive Priyanka Singh during the year. We are always conscious that, important as it is for Seva Mandir decision makers to meet Friends in the UK, every hour with us is an hour less with the villagers of Rajasthan whose needs are our *raison d'être*.

Many commentators find it hard to reconcile the vast wealth of India to the hundreds of millions of its poor. At a symposium last June, the Friends of Seva Mandir in conjunction with the King's India Institute sought therefore to address the penetrating question: "shouldn't India be taking care of its own poor!"

Hosted by King's College and opened by Principal Sir Rick Trainor, no fewer than 220 Friends attended to hear the views of world class panel: Baroness Shirley Williams, Sir Mark Tully, Lord Dholakia, Lord Bilimoria and Ajay Mehta who addressed the question head on.

What became clear is that Indian leaders are doing much to enhance the livelihood of India's poor but the enormity of the issue is beyond simple comprehension. What is equally clear is that Seva Mandir brings insight, expertise and passion to supplement Government programmes with the unique knowledge of what is needed, literally, on the ground.

The meeting was televised by MATV, highlights of which can be seen on our website.

Perhaps the most exciting fundraising opportunity for many a year was our involvement with the Second Best Exotic Marigold Hotel. The movie was filmed in a village about an hour outside of Udaipur and so it was natural to introduce the good doings of Seva Mandir to Director John Madden and Producer Graham Broadbent. There was an immediate meeting of minds on how we could work together in the run up to the film's nationwide launch in February.

Delightfully, we held three private screenings for Friends in London, one in Udaipur, and one in Bollywood capital Mumbai. We were joined by stars Judi Dench, Celia Imrie, Bill Nighy, Ronald Pickup, Diana Hardcastle, Tom Wilkinson, Tena Desae, Lalitha Dubey and Dev Patel. John, Graham and screenwriter Ol Parker have been so supportive through these events which not only helped significantly with our UK fundraising for the year but also brought Seva Mandir to a new audience who I hope become future Friends.

As ever, my fellow Trustees: Deputy Chairman Robert Westlake, Secretary John MacAuslan, Treasurer Mark Francis, Kamini Banga, Jonathan Berman, Araddhya Mehta and Surekha Mehta have worked determinedly and enthusiastically to make the UK Friends an increasingly important part of the Seva Mandir family.

I am sad to say that we must bid goodbye to Araddhya Mehta who has moved to Delhi. We are grateful for her profound knowledge of Seva Mandir, her precocious wisdom, and her beautiful vivacity.

We also bid goodbye to our Administrator Michelle Gilligan in whose safe hands much of the sound working of the UK Friends has fallen. Michelle has moved to the Midlands to be nearer her family; sad, but good and right. I am pleased to say that Michelle will be succeeded by Donna Brown who some of you may have met at last year's King's College symposium.

The Friends of Seva Mandir

OFFICERS' REPORT

I am pleased to say that Deepu Chintamaneni joined as a Trustee in May and we look forward to benefiting from her wide ranging experience and penetrating mind.

As for the future, we wish to build on the many new contacts we have made with Trusts, Foundations and Corporates. We have completed the groundwork for bringing the good doings of Seva Mandir to the attention of decision makers within such organisations keen to provide sustainable support to India. The nature of such funding requires Trustees to make very specific propositions that meet the objectives of the funders. Given Seva Mandir's wide range of programmes, we believe this to be perfectly possible.

We shall, of course, continue to organise events for Friends which they feel is good use of their time. The King's symposium and the Second Best Exotic screenings seemed very much to have fitted the bill.

I have said it before, but it is no less important for that, the success of Seva Mandir is wholly dependent on people such as yourselves believing that your generosity can make a profound difference.

It undeniably does!



.....
Chris Wiscarson
Chairman

10 September 2015

The Friends of Seva Mandir

OFFICERS' REPORT

TREASURER'S REPORT

Review of financial activities and affairs

In the financial year ending 31 March 2015 the Friends of Seva Mandir received £124,605. In addition, Seva Mandir in India received direct amounts totalling £158,200 as a result of the efforts of the Friends of Seva Mandir. Overall donations from the UK totalled £282,805 (2013/14 : £231,403).

Costs were just £595, representing the cost of insurance and bank charges. Events during the year were sponsored in full and Boyd Coughlan Accountants, generously waived their fees for the independent examination of these accounts. Our Administrator is a volunteer and did not reclaim any expenses incurred on behalf of the charity.

Internal Financial Control and Risk Assessment

A review of our internal financial controls, risks and policies was last undertaken in April 2015 and presented to the officers in May 2015. The Trustees report that the charity's internal financial controls are appropriate based on the guidelines issued by the Charity Commission. Specific details of our reserve policy are provided below.

Reserve Policy

We aim to ensure income received is forwarded to Seva Mandir within a reasonable period from receipt, usually monthly. A base level of cash reserves of £5,000 is maintained for unforeseen operational costs and to assist funding for future events. Remittance to Seva Mandir of amounts above the base level are made monthly subject to cash reserves exceeding the base level by more than £3,000.

Reserves in excess of this level may be held at specific times for a particular purpose if agreed by the Officers. There has been no such requirement to hold cash reserves in excess of this level during the year.

Restricted funds are remitted to Seva Mandir for the specific purpose for which they were given.

Future Plans for Public Benefit

The Trustees have reviewed the Charity's activities and confirm they meet the guidance given by the Charity Commission with regard to public benefit.



.....
Mark Francis
Treasurer

10 September 2015

The Friends of Seva Mandir

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF SEVA MANDIR

I report on the accounts of The Friends of Seva Mandir for the year ended 31 March 2014, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Boyd Coughlan Accountants Ltd
Investment House
22-26 Celtic Court
Ballmoor
Buckingham
Bucks MK18 1RQ

11-09-15

The Friends of Seva Mandir
 STATEMENT OF FINANCIAL ACTIVITIES
 (including an Income and Expenditure Account)
 for the year ended 31 March 2015

	Note	2015			2014
		Restricted funds £	Unrestricted funds £	Total funds £	Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary Income	1	5,000	119,602	124,602	93,586
Investment income	2	-	3	3	18
TOTAL INCOMING RESOURCES		5,000	119,605	124,605	93,604
RESOURCES EXPENDED					
Charitable Activities:					
Grants payable	3	5,000	113,000	118,000	95,304
Support costs for grants programme	4	-	478	478	385
Cost of generating funds	5	-	117	117	117
TOTAL RESOURCES EXPENDED		5,000	113,595	118,595	95,536
NET (OUTGOING)/INCOMING RESOURCES		-	6,010	6,010	(1,932)
FUND BALANCE BROUGHT FORWARD AT 1 APRIL 2014	8	-	10,480	10,480	12,412
FUND BALANCES CARRIED FORWARD AT 31 MARCH 2015	8	-	16,490	16,490	10,480

All activities are classed as continuing. The Charity has had no recognised gains and losses during this year and last year other than the net outgoing resources for the financial year.

The Friends of Seva Mandir

BALANCE SHEET

31 March 2015

		2015 £	2014 £
Debtors	7	8,165	614
Cash at bank:			
Barclays Bank account		1,102	1,129
CAF cash account		7,223	8,737
		<u>8,325</u>	<u>9,866</u>
TOTAL ASSETS	9	<u>16,490</u>	<u>10,480</u>
FUNDS:			
Unrestricted fund		16,490	10,480
Restricted Fund		-	-
	9	<u>16,490</u>	<u>10,480</u>

The financial statements on pages 6 to 11 were approved and authorised for issue by the officers on 10 September 2015 and signed on their behalf by:



.....
Mark Francis
Treasurer

The Friends of Seva Mandir

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

In preparing the financial statements the Charity follows best practice in accordance with applicable accounting standards, the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (Revised 2005), the charity's governing document, and the Charities Act 2011.

DONATIONS, LEGACIES AND SIMILAR INCOMING RESOURCES

Donations and other income are credited in the year in which they are receivable.

Unless incapable of financial measurement, legacies are credited as income in the year in which they are receivable. A legacy is classed as receivable once probate has been granted in respect of the legatee's estate.

GRANTS RECEIVABLE

Grants are credited in the year in which they are receivable.

INVESTMENT INCOME

Investment income is accounted for in the year in which the charity is entitled to receipt.

RESOURCES EXPENDED

Expenditure is recognised on an accruals basis as a liability is incurred. Irrecoverable VAT is charged against the category of resources expended from which it was incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly whilst others are apportioned on an appropriate basis.

COST OF GENERATING FUNDS

Cost of generating funds comprises those costs directly attributable to the Charity's fund raising activities.

GRANTS PAYABLE

Grants payable are charged in the year when the offer is conveyed.

ALLOCATION OF SUPPORT COSTS

The cost of support functions are allocated to the Charity's sole activity.

FUNDS

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. Restricted funds are donations and other incoming resources receivable for which the donor has specified a purpose.

CASH FLOW STATEMENT

The Charity has taken advantage of the exemption from preparing a cash flow statement in accordance with Financial Reporting Standard 1 (Revised) on the basis that it qualifies as a small entity.

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2015

1.	VOLUNTARY INCOME	2015	2014
		£	£
	Donations – other	-	1,213
	Supporters’ donations	98,187	54,401
	Charitable Trusts	25,800	37,470
	Admin support	595	502
		<u>124,602</u>	<u>93,586</u>
2.	INVESTMENT INCOME	2015	2014
		£	£
	Interest receivable	3	18
		<u>3</u>	<u>18</u>
3.	GRANTS PAYABLE	2015	2014
		£	£
	Seva Mandir	118,000	94,884
	Rafe Bullick Memorial Foundation	-	150
		<u>118,000</u>	<u>95,034</u>
	During the year the charity made 1 grant (2014: 1) to Seva Mandir, an Indian registered charity which works with some 360,000 village people in Southern Rajasthan. No grant (2014: 1) was made from the Rafe Bullick Memorial Fund.		
4.	SUPPORT COSTS	2015	2014
		£	£
	Stationery, postage & carriage	-	70
	Bank charges	478	315
		<u>478</u>	<u>385</u>

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2015

5. COSTS OF GENERATING FUNDS

	2015	2014
	£	£
Insurance	117	117
	<u>117</u>	<u>117</u>

Boyd Coughlan Accountants Limited have agreed to waive fees as Independent Examiners.

6. OFFICERS AND EMPLOYEES

The Charity has no employees and relies upon the support given by its volunteers.

None of the officers received any emoluments during either year.

No officer received reimbursement for any expenses in the year (2014: £nil)

7. DEBTORS

	2015	2014
	£	£
Gift Aid receivable	8,165	614
	<u>8,165</u>	<u>614</u>

8. STATEMENT OF FUNDS

	At 1 April 2014	Incoming Resources	Resources Expended	Transfers	At 31 March 2015
	£	£	£	£	£
Restricted fund	-	5,000	5,000	-	-
Unrestricted fund	10,480	119,605	113,595	-	16,490
	<u>10,480</u>	<u>119,605</u>	<u>113,595</u>	<u>-</u>	<u>16,490</u>
Total	<u>10,480</u>	<u>124,605</u>	<u>118,595</u>	<u>-</u>	<u>16,490</u>

The Unrestricted fund represents the free funds of the charity, which are not designated for particular purposes.

During the year, an amount of £5,000 was received specifically to support Seva Mandir's residential learning camps.

All restricted amounts were remitted to Seva Mandir during the year to be used specifically for the purpose for which they were given.

The Friends of Seva Mandir
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2015

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Debtors	Cash at banks	Total
	£	£	£
Restricted fund	-	-	-
Unrestricted fund	8,165	8,325	16,490
Total	<u>8,165</u>	<u>8,325</u>	<u>16,490</u>

10. CORPORATION TAX

The Company is a registered charity and as such its income and gains falling within Sections 471 to 489 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from corporation tax to the extent that they are applied to its charitable objectives.