

The Friends of Seva Mandir

OFFICERS' REPORT AND
FINANCIAL STATEMENTS

31 March 2014

Charity No. 328428

The Friends of Seva Mandir

OFFICERS' REPORT

INTRODUCTION

The Officers present the independently examined financial statements for the year ended 31 March 2014. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the Charity's constitution and applicable law.

Legal and Administrative Information

The Friends of Seva Mandir, PO Box 23, Walton Street, Aylesbury, Bucks, HP21 7GF, is an unincorporated association and registered with The Charity Commission (number 328428). The Charity is governed by its constitution of 25 March 2012. The Charity's officers and patrons are:

Patrons:

The Countess Mountbatten of Burma (Patron)
The Rt Hon Baroness Shirley Williams (Vice Patron)
Mr P Moman (Vice Patron)
Mr R Govindia (Vice Patron)
Lady Flather (Vice Patron)
Lady Wade-Gery (Vice Patron)
Giulia Ajmone Marsan (Vice Patron)
Kully Dhadda (Officer from 25 April 2012 to 17 May 2013, thereafter Vice Patron)

Officers:

Chris Wiscarson (Chairman)
Robert Westlake (Vice Chairman)
John MacAuslan (Secretary)
Mark Francis (Treasurer)
Araddhya Mehta (Officer)
Jonathan Berman (Officer)
Surekha Mehta (Officer from 1 June 2013)
Kamini Banga (Officer from 11 September 2013)

The power of appointing new or additional officers is vested in the majority of the officers. Investment decisions are at the discretion of the officers.

The Charity's professional advisers during the year were as follows:

Bankers CAF Bank	Barclays Bank plc
Kings Hill	Westminster Branch
West Malling	2 Victoria Street
Kent ME19 4TA	London SW1H 0ND

Independent Examiners
Baker Tilly Tax and Accounting Limited
Hanover House
18 Mount Ephraim Road
Tunbridge Wells
Kent TN1 1ED

Website

Udaipur is 4,000 miles away, so regular newsletters, photographs and movies from visitors to Seva Mandir brings the villagers in Rajasthan just that bit closer. We share these on our website at <http://www.sevamandirfriends.org/>

The Friends of Seva Mandir

OFFICERS' REPORT

CHAIRMAN'S REPORT – 2013/14 REPORT AND ACCOUNTS

We are pleased to report another successful year. Our UK Friends, through the Friends of Seva Mandir or directly to India, have so generously donated over £230,000, up from £137,000 last year. We are so grateful to you for your wonderful support and confidence in the work of Seva Mandir.

A great man passes

In March, the great Jagat Mehta, passed away peacefully. Jagat was Seva Mandir's longest serving Trustee, past President, a distinguished politician and son of Seva Mandir's founder.

After the passing of the great Jagat Mehta in March, Jagat's son, Ajay Mehta, Chairman of Seva Mandir, held a small reception at their family home in Udaipur. Kind and moving words were spoken about the great man. The thing about giants is that they leave giant footprints, and Seva Mandir is one of Jagat's deepest.

Many silver linings to many clouds

The work of Seva Mandir across 350,000 village people in Southern Rajasthan extends literally from the beginning to the end of life. Patiently and quietly, Seva Mandir transforms lives through fostering lasting changes in health, education, child development, sanitation, and sustainable use of natural resources. Seva Mandir, the temple of service, does not simply provide the service but provides the professional skills to the village so it can provide for itself pre and post natal care, nursery schooling, junior schooling, teenager skill training, land reclamation, wall and well building, and women self-help groups.

Communities are formed, nurtured, empowered and supported. The communities know best what they want and Seva Mandir's unique gift is to ask the communities themselves and *listen* to their needs. Community leadership takes place through a democratic process with women being fairly and fully represented. Seva Mandir's mission of nurturing villages to sustainability through democracy is seductively simple and deserves the public recognition that it receives both within India and without.

A political perspective

A much asked and entirely reasonable question is "*Shouldn't India be taking care of its own poor!*" The fact is that both the Indian Government and the many foundations of wealthy Indians do a considerable amount. The trouble is, with half a billion poor, a considerable amount is never nearly enough. Over recent years, Government has introduced legislation to enhance livelihood security in rural areas, to provide accessible, affordable, effective, accountable and reliable healthcare to all citizens, to mandate proper education facilities for all children and, finally, to correct the historical injustice done to tribal people when their traditional landholdings were declared State property.

While these programmes are designed to benefit and empower the poor, evidence on the ground suggests that these interventions do not work in isolation. It is here where Seva Mandir plays such an important role in challenging, facilitating and supplementing Government initiatives.

The Friends of Seva Mandir

OFFICERS' REPORT

A lovely team

I am indebted to my fellow trustees; Vice Chairman Robert Westlake, Secretary John MacAuslan, Treasurer Mark Francis, Araddhya Mehta, Jonathan Berman, Surekha Mehta and Kamini Banga for their inspiration and leadership.

We were delighted to welcome Kamini Banga to the Trustee Board. Readers of the Indian Economic Times will be familiar with Kamini's influential writing, and her insight, clarity of message, and drive is much welcome.

After leading our administration team over the last couple of years, Amanda Pirrie, has passed the baton to Michelle Gilligan. We are deeply grateful to Mandy for her tireless support.

In October, we were privileged to host Seva Mandir's Chairman, Ajay Mehta, when he visited the UK. We are very grateful to House of Commons Speaker, John Bercow, who made his Chambers available for a reception in honour of Ajay's visit. The event was televised by MATV and you can see extracts from John Bercow and Ajay's speeches on our website.

In October we hosted BBC's celebrated India correspondent, Sir Mark Tully. In his last book, *India: The Road Ahead*, Sir Mark devoted a chapter to the good doings of Seva Mandir and it was wonderful to hear the words from the man himself. In June 2013, we held a reception in Mayfair where artist Peter Brown spoke of his recent visits to Udaipur, showing his many paintings of the city and its people.

We were also pleased to have the opportunity to present on BBC Men's Hour in June 2013. We were able to share the land reclamation programme in Jabla village and its life changing impact on the men of the village and, in turn, the community as a whole.

A new year

As ever, there is more to do than can be done. Priyanka Singh's leadership of Seva Mandir is bold and compelling. All that the UK Friends do is translated into profound and sustainable good by Priyanka's team. The Friends can have no greater role than offering help. Without that, those needy in the deserts of Southern Rajasthan will no longer have the empathetic, caring and irreplaceable helping hand of Seva Mandir to make a life worth living.

With your financial support, we are nothing. Thank you.



.....
Chris Wiscarson
Chairman

8 July 2014

The Friends of Seva Mandir

OFFICERS' REPORT

TREASURER'S REPORT

Review of financial activities and affairs

In the financial year ending 31 March 2014 the Friends of Seva Mandir received £93,604. In addition, Seva Mandir in India received direct amounts which are as a result of the efforts of the Friends of Seva Mandir, totalling £137,799, making overall donations from the UK of £231,403.

Timing of remittances to Seva Mandir meant that the actual grant paid by the Friends to Seva Mandir during the year was £94,884.

Costs were just £502, representing the cost of insurance, postage and bank charges. Baker Tilly, Chartered Accountants, generously waived their fees. Our Administrator, Michelle Gilligan, is a volunteer and did not reclaim any expenses incurred on behalf of the charity other than for stationery and postage.

Internal Financial Control and Risk Assessment

A review of our internal financial controls, risks and policies was undertaken during the year and presented to the officers in February 2014. The Trustees report that the charity's internal financial controls, where possible, conform to guidelines issued by the Charity Commission. Specific details of our reserve policy are provided below.

Reserve Policy

We aim to ensure income received is forwarded to Seva Mandir within a reasonable period from receipt, usually monthly. A base level of cash reserves of £5,000 is maintained for unforeseen day-to-day operational costs and to assist cash-flow funding for future events. Remittance to Seva Mandir of amounts above the base level are made monthly subject to cash reserves exceeding the base level by more than £3,000.

Reserves in excess of this level may be held at specific times for a particular purpose if agreed by the Officers. There has been no such requirement to hold reserves in excess of this level during the year to 31 March 2014.

Restricted funds are remitted at the earliest opportunity as part of the monthly process.

Future Plans for Public Benefit

The Trustees have reviewed the Charity's activities and confirm they meet the guidance given by the Charity Commission with regard to public benefit.



.....
Mark Francis
Treasurer

8 July 2014

The Friends of Seva Mandir
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FRIENDS OF SEVA MANDIR

I report on the accounts of The Friends of Seva Mandir for the year ended 31 March 2014, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Nicholas Sladden FCA DChA

ON BEHALF OF BAKER TILLY TAX AND ACCOUNTING LIMITED

Chartered Accountants
Hanover House
18 Mount Ephraim Road
Tunbridge Wells
Kent TN1 1ED

11 July 2014

The Friends of Seva Mandir
 STATEMENT OF FINANCIAL ACTIVITIES
 (including an Income and Expenditure Account)
 for the year ended 31 March 2014

		-----2014-----			2013
	Note	Restricted funds £	Unrestricted funds £	Total funds £	Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds:					
Voluntary Income	1	29,620	63,966	93,586	66,249
Investment income	2	-	18	18	12
TOTAL INCOMING RESOURCES		29,620	63,984	93,604	66,261
RESOURCES EXPENDED					
Charitable Activities:					
Grants payable	3	29,620	65,414	95,034	57,117
Support costs for grants programme	4	-	385	385	729
Cost of generating funds	5	-	117	117	687
TOTAL RESOURCES EXPENDED		29,620	62,916	95,536	58,533
NET (OUTGOING)/INCOMING RESOURCES		-	(1,932)	(1,932)	7,728
FUND BALANCE BROUGHT FORWARD AT 1 APRIL 2013	8	-	12,412	12,412	4,684
FUND BALANCES CARRIED FORWARD AT 31 MARCH 2014	8	-	10,480	10,480	12,412

All activities are classed as continuing. The Charity has had no recognised gains and losses during this year and last year other than the net outgoing resources for the financial year.


The Friends of Seva Mandir

BALANCE SHEET

31 March 2014

		2014 £	2013 £
Debtors	7	614	4,192
Cash at bank:			
Barclays Bank account		1,129	7,100
CAF cash account		8,737	1,120
		<u>9,866</u>	<u>8,220</u>
TOTAL ASSETS	9	<u>10,480</u>	<u>12,412</u>
FUNDS:			
Unrestricted fund		10,480	12,412
Restricted Fund		-	-
	9	<u>10,480</u>	<u>12,412</u>

The financial statements on pages 6 to 11 were approved and authorised for issue by the officers on 08 July 2014 and signed on their behalf by:


.....
Mark Francis
Treasurer

The Friends of Seva Mandir

ACCOUNTING POLICIES

BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

In preparing the financial statements the Charity follows best practice in accordance with applicable accounting standards, the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (Revised 2005), the charity's governing document, and the Charities Act 2011.

DONATIONS, LEGACIES AND SIMILAR INCOMING RESOURCES

Donations and other income are credited in the year in which they are receivable.

Unless incapable of financial measurement, legacies are credited as income in the year in which they are receivable. A legacy is classed as receivable once probate has been granted in respect of the legatee's estate.

GRANTS RECEIVABLE

Grants are credited in the year in which they are receivable.

INVESTMENT INCOME

Investment income is accounted for in the year in which the charity is entitled to receipt.

RESOURCES EXPENDED

Expenditure is recognised on an accruals basis as a liability is incurred. Irrecoverable VAT is charged against the category of resources expended from which it was incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly whilst others are apportioned on an appropriate basis.

COST OF GENERATING FUNDS

Cost of generating funds comprises those costs directly attributable to the Charity's fund raising activities.

GRANTS PAYABLE

Grants payable are charged in the year when the offer is conveyed.

ALLOCATION OF SUPPORT COSTS

The cost of support functions are allocated to the Charity's sole activity.

FUNDS

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. Restricted funds are donations and other incoming resources receivable for which the donor has specified a purpose.

CASH FLOW STATEMENT

The Charity has taken advantage of the exemption from preparing a cash flow statement in accordance with Financial Reporting Standard 1 (Revised) on the basis that it qualifies as a small entity.

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2014

1.	VOLUNTARY INCOME	2014	2013
		£	£
	Donations – other	1,213	192
	Supporters' donations	54,401	54,141
	Charitable Trusts	37,470	10,500
	Admin support	502	1,416
		<u>93,586</u>	<u>66,249</u>
2.	INVESTMENT INCOME	2014	2013
		£	£
	Interest receivable	18	12
		<u>18</u>	<u>12</u>
3.	GRANTS PAYABLE	2014	2013
		£	£
	Seva Mandir	94,884	56,823
	Rafe Bullick Memorial Foundation	150	294
		<u>95,034</u>	<u>57,117</u>
<p>During the year the charity made 1 grant (2013: 1) to Seva Mandir, an Indian registered charity which works with some 350,000 village people in Southern Rajasthan. Additionally 1 grant (2013: 1) was made from the Rafe Bullick Memorial Fund.</p>			
4.	SUPPORT COSTS	2014	2013
		£	£
	Stationery, postage & carriage	70	490
	Bank charges	315	239
		<u>385</u>	<u>729</u>

The Friends of Seva Mandir
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2014

5. COSTS OF GENERATING FUNDS

	2014	2013
	£	£
Consultancy costs	-	570
Insurance	117	117
	<u>117</u>	<u>687</u>

Baker Tilly Tax & Accounting Limited have agreed to waive all fees as Independent Examiners since their appointment on 30 June 1999.

6. OFFICERS AND EMPLOYEES

The Charity has no employees and relies upon the support given by its volunteers.

None of the officers received any emoluments during either year.

No officer received reimbursement for any expenses in the year (2013: £nil)

7. DEBTORS

	2014	2013
	£	£
Gift Aid receivable	<u>614</u>	<u>4,192</u>

8. STATEMENT OF FUNDS

	At 1 April 2013 £	Incoming Resources £	Resources Expended £	Transfers £	At 31 March 2014 £
Restricted fund	-	29,620	(29,620)	-	-
Unrestricted fund	12,412	63,984	(65,916)	-	10,480
Total	<u>12,412</u>	<u>93,604</u>	<u>(95,536)</u>	<u>-</u>	<u>10,480</u>

The Unrestricted fund represents the free funds of the charity, which are not designated for particular purposes.

During the year, an amount of £10,000 was received specifically to support village rejuvenation, £9,555 for providing drinking water for 200 families in the arid regions of western India and £9,915 for the Empowering Youth for a More Just Society project. In addition to these donations, a further £150 for the Rafe Bullick Memorial Foundation was received during the year.

All restricted amounts were remitted to Seva Mandir during the year to be used specifically for the purpose for which they were given.

The Friends of Seva Mandir
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 March 2014

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Debtors	Cash at banks	Total
	£	£	£
Restricted fund	-	-	-
Unrestricted fund	614	9,866	10,480
Total	<u>614</u>	<u>9,866</u>	<u>10,480</u>

10. CORPORATION TAX

The Company is a registered charity and as such its income and gains falling within Sections 471 to 489 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from corporation tax to the extent that they are applied to its charitable objectives.