

The Friends of Seva Mandir
REPORT AND FINANCIAL STATEMENTS

Year ended 31 March 2016

Charity No. 328428

The Friends of Seva Mandir

TRUSTEES' REPORT

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016

The officers, as the trustees of the charity, present their annual report and financial statements for the year ended 31 March 2016. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) published on 16 July 2014.

Objectives and activities

The purpose of the charity is to relieve the poverty, sickness and distress, and advance the education of persons resident in the State of Rajasthan, India, by supporting the work of Seva Mandir, a non-profit voluntary organisation registered in India.

The Friends of Seva Mandir furthers its charitable purposes for the public benefit through its remittances to Seva Mandir and from helping to attract other sources of UK funding that are made directly to Seva Mandir. The officers confirm that they have reviewed the Charity's activities and confirm they meet the guidance given by the Charity Commission with regard to public benefit.

Achievements and performance

We are pleased to report that over the last financial year the UK Friends have generated no less than £290,962, details of which are provided in the Financial Review. Your faith in Seva Mandir is a blessing to thousands of needy people in Southern Rajasthan.

Seva Mandir provides support to village families that enable them to have a real say in their own destiny. This temple of service, Seva Mandir, lays the foundations for the establishment of democratic decision making among village people. Pre-natal care, post natal care, nursery schooling, primary schooling and, vocational training set young people up for life.

Seva Mandir helps breathe goodness into the impoverished earth through the building of wells that provide clean water, the building of walls to protect the land, and the excavating of mountain trenches to retain monsoon rain. Seva Mandir's expertise forever blossoms in the arid lands that surround Udaipur.

A constant theme through all that Seva Mandir achieves is the development of women in the community. Be that in village governance, project management and, profoundly, self help groups, the voice of women is vital and life enhancing.

The wonderful group of people who make Seva Mandir what it is are not ones to talk about their achievements. Their humility, empathy, and dedication provide a bedrock to the impoverished communities. The UK Friends are deeply grateful for their fortitude.

The heart of our work in the UK is to spread the good doings of Seva Mandir in a gentle way that naturally leads to engagement and financial support. In February 2016 the Friends of Seva Mandir hosted a symposium at Guy's Hospital attended by over 150 guests. We were privileged to hear from the Right Honourable Sajid Javid, Secretary of State for Business, Innovation and Skills, Baroness Shirley Williams, and new Patron Celia Imrie who had been filmed in Los Angeles talking about her experiences in Udaipur filming the Best Exotic Marigold Hotel movies.

The insights of the speakers gave great heart to the work of Seva Mandir and its role of helping the needy in modern India.

In June 2015, we were pleased to host Sir Mark Tully who gave a penetrating assessment of the impact of the new Government. From his home in Delhi, Mark's ability to observe India over a generation is truly unique.

The Friends of Seva Mandir

TRUSTEES' REPORT

We announced in last year's report that we wished to develop a voice in foundations and I am pleased to report that we have received a higher level of funding, including donations from The President's Club Charitable Trust, Zurich Community Trust, Saga Charitable Trust, and St James's Place Foundation. So far in 2016/17 we have seen further grants from Thomas Cook Children's Charity and British & Foreign School Society.

Seva Mandir Chief Executive Priyanka Singh visited the UK last September. Her presence was, as ever, uniquely valuable in hearing directly about Seva Mandir's vision. India may be rapidly changing, but the rhythm of Rajasthan and those desert villages remains largely untouched. Getting up in the morning, fetching water to drink, wood to burn, and fodder for the wild stock is much as it has been since the beginning of human life. Under Seva Mandir's leadership with the support of the UK Friends, these village people can begin to see a future, a better future, that is of their choosing.

It is heartening to know that the Seva Mandir team take great inspiration from the support of the Friends, thousands of miles away in the UK. You, our Friends, are that inspiration. May that long continue.

Financial Review

Review of financial position

In the financial year ending 31 March 2016 the Friends of Seva Mandir received donations of £142,073.

In addition, Seva Mandir in India received a further £148,889 as a direct result of the efforts of the Friends of Seva Mandir. These additional amounts do not pass through, and are not controlled by, the Friends of Seva Mandir and consequently do not get recorded in the financial statements of The Friends of Seva Mandir.

Overall donations from the UK totalled £290,962 (2014/15 : £282,805).

Events during the year were sponsored in full and have been included in the financial statements shown equally both in income, as a gift in kind, and expenditure, as a cost of raising funds. Other costs were just £444, representing the cost of insurance and bank charges. Officers and our administrator provide services on a voluntary basis and did not reclaim any expenses.

Reserve Policy

We aim to ensure income received is forwarded to Seva Mandir within a reasonable period from receipt, usually monthly. A base level of cash reserves of £5,000 is maintained for unforeseen operational costs and to assist funding for future events. Remittance to Seva Mandir of amounts above the base level are made monthly subject to cash reserves exceeding the base level by more than £3,000.

Reserves in excess of this level may be held at specific times for a particular purpose if agreed by the officers. There has been no such requirement to hold cash reserves in excess of this level during the year.

Restricted funds are remitted to Seva Mandir for the specific purpose for which they were given.

Reserves at the end of the year totalled £13,123 and a payment was made to Seva Mandir in mid-April 2016 to reduce to the base level in line with the policy.

Structure, governance and management

The Friends of Seva Mandir is an unincorporated association registered with the Charity Commission (number 328428). The charity is governed by its constitution of 25 March 2012 as updated on 10 September 2014.

The power of appointing new or additional officers is vested in the majority of the officers. Investment decisions are at the discretion of the officers.

The Friends of Seva Mandir

TRUSTEES' REPORT

Reference and administration information

Patrons:

The Countess Mountbatten of Burma (Patron)
The Rt Hon Baroness Shirley Williams (Vice Patron)
Kully Dhadda (Vice Patron)
Lady Flather (Vice Patron)
Mr R Govindia (Vice Patron)
Giulia Ajmone Marsan (Vice Patron)
Mr P Moman (Vice Patron)
Lady Wade-Gery (Vice Patron)
Araddhya Mehta (Officer from 25 April 2012 to 14 January 2015, thereafter Vice Patron)
Celia Imrie (Vice Patron from 3 July 2015)

Officers:

Chris Wiscarson (Chairman)
Robert Westlake (Vice Chairman)
John MacAuslan (Secretary)
Mark Francis (Treasurer)
Kamini Banga (Officer)
Jonathan Berman (Officer)
Surekha Mehta (Officer)
Deepu Chintamaneni (Officer from 7 May 2015)

Principal Office:

PO Box 23, Walton Street, Aylesbury, Bucks, HP21 7GF
Charity number: 328428

Website:

Udaipur is 4,000 miles away, so regular newsletters, photographs and movies from visitors to Seva Mandir brings the villagers in Rajasthan just that bit closer. We share these on our website at <http://www.sevamandirfriends.org/>

Bankers:

CAF Bank, Kings Hill, West Malling, Kent, ME19 4TA
Barclays Bank plc, Westminster Branch, 2 Victoria Street, London, SW1H 0ND

Independent Examiner:

Richard Collis ACA, Saffery Champness, Chartered Accountants, 71 Queen Victoria Street, London, EC4V 4BE

Officers' responsibilities in relation to the financial statements

The officers are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity officers to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the officers are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Friends of Seva Mandir

TRUSTEES' REPORT


The officers are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The officers are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

Approved by the officers on 28 September 2016 and signed on their behalf by:



.....
Chris Wiscarson
Chairman



.....
Mark Francis
Treasurer

The Friends of Seva Mandir
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE FRIENDS OF SEVA MANDIR

I report on the accounts of The Friends of Seva Mandir for the year ended 31 March 2016, which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Richard Collis ACA
Saffery Champness
Chartered Accountants
71 Queen Victoria Street
London
EC4V 4BE

14/10/2016

The Friends of Seva Mandir
STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 March 2016

	Note	-----2016-----			2015
		Restricted funds £	Unrestricted funds £	Total funds £	Total funds £
INCOME AND ENDOWMENTS					
Donations	1	49,361	92,712	142,073	124,602
Gifts in kind	2	-	4,750	4,750	-
Investment income	3	-	4	4	3
		<u>49,361</u>	<u>97,466</u>	<u>146,827</u>	<u>124,605</u>
EXPENDITURE					
Charitable Activities:					
Grants payable	4	49,361	95,639	145,000	118,000
Support costs	5	-	323	323	478
Raising funds	6	-	4,871	4,871	117
		<u>49,361</u>	<u>100,833</u>	<u>150,194</u>	<u>118,595</u>
NET (EXPENDITURE)/INCOME AND NET MOVEMENT IN FUNDS		-	(3,367)	(3,367)	6,010
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD	9	-	16,490	16,490	10,480
		<u>-</u>	<u>16,490</u>	<u>16,490</u>	<u>10,480</u>
TOTAL FUNDS CARRIED FORWARD	9	-	13,123	13,123	16,490
		<u>-</u>	<u>13,123</u>	<u>13,123</u>	<u>16,490</u>

All activities are classed as continuing. The Charity has had no recognised gains and losses during this year and last year other than the net outgoing resources for the financial year.

Note 12 provides comparative information by fund.

The Friends of Seva Mandir

BALANCE SHEET

as at 31 March 2016

		2016 £	2015 £
Debtors	8	277	8,165
Cash at bank:			
Barclays Bank account		1,052	1,102
CAF cash account		11,794	7,223
		<u>12,846</u>	<u>8,325</u>
TOTAL ASSETS	10	<u>13,123</u>	<u>16,490</u>
FUNDS:			
Unrestricted fund		13,123	16,490
Restricted Income Fund		-	-
TOTAL CHARITY FUNDS	10	<u>13,123</u>	<u>16,490</u>

The financial statements on pages 6 to 11 were approved and authorised for issue by the officers on 28 September 2016 and signed on their behalf by:


.....
Mark Francis
Treasurer

The Friends of Seva Mandir

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 March 2016

BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

In preparing the financial statements the Charity follows best practice in accordance with applicable accounting standards, the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, as amended on 2 February 2016, the Financial Reporting Standard (FRS102), the charity's governing document, and the Charities Act 2011.

The Charity comprises a public benefit entity as defined by FRS 102 and the trustees consider that there are no material uncertainties about the ability to continue as a going concern.

In preparing the accounts, the officers have considered whether in applying the accounting policies required by FRS102 and the Charities SORP FRS102 a restatement of comparatives was needed. The transition date was 1 April 2014 and no restatements were required.

INCOME RECOGNITION

Donations, grants and other income are recognised once there is evidence of entitlement, receipt is probable and the amount can be measured reliably. Gifts in kind and donated services are recognised when received, providing the value of the gift or service can be measured reliably. Value is based on the amount that would be payable in the open market for an alternative item or service. Investment income is recognised when its receipt is probable and the amount receivable can be measured reliably.

EXPENDITURE RECOGNITION

Expenditure is recognised on an accruals basis as a liability is incurred. Irrecoverable VAT is charged against the category of resources expended from which it was incurred.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly whilst others are apportioned on an appropriate basis.

COST OF RAISING FUNDS

Cost of raising funds comprises those costs directly attributable to the Charity's fund raising activities.

GRANTS PAYABLE

Grants payable are charged in the year when the offer is conveyed.

ALLOCATION OF SUPPORT COSTS AND GOVERNANCE COSTS

The cost of support functions and governance is allocated to the Charity's sole activity.

FUNDS

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. Restricted funds are donations and other incoming resources receivable for which the donor has specified a purpose.

RELATED PARTY TRANSACTIONS

The officers all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2015: £nil). There are no related party transactions in the year (2015: none).

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2016

1.	DONATIONS	2016	2015
		£	£
	Supporters' donations	82,268	98,187
	Charitable trusts and foundations	59,361	25,800
	Donations – other	-	20
	Administrative support	444	595
		<u>142,073</u>	<u>124,602</u>

2.	GIFTS IN KIND	2016	2015
		£	£
	Event sponsorship	2,950	-
	Independent examination	1,800	-
		<u>4,750</u>	<u>-</u>

During the year the charity benefitted from donated facilities and services for our event at King's College and for the independent examination of these accounts.

3.	INVESTMENT INCOME	2016	2015
		£	£
	Interest receivable	<u>4</u>	<u>3</u>

4.	GRANTS PAYABLE	2016	2015
		£	£
	Seva Mandir	<u>145,000</u>	<u>118,000</u>

During the year the charity made 1 grant (2015: 1) to Seva Mandir, an Indian registered charity which works with some 360,000 village people in Southern Rajasthan. All grants have been paid to an institution.

5.	SUPPORT COSTS	2016	2015
		£	£
	Bank Charges	<u>323</u>	<u>478</u>

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2016

6. RAISING FUNDS

	2016	2015
	£	£
Insurance	121	117
Events	2,950	-
Independent examination	1,800	-
	<u>4,871</u>	<u>117</u>

The charity has incurred no direct expenditure in relation to the cost of raising funds other than insurance. Cost of events and the independent examination relate entirely to those donated facilities and services as shown in note 2.

7. OFFICERS AND EMPLOYEES

The Charity has no employees and relies upon the support given by its volunteers.

The charity considers its key management personnel to be the officers. No officer received any emoluments during either year. Furthermore, none of the officers received reimbursement for any expenses in the year (2015: £nil).

8. DEBTORS

	2016	2015
	£	£
Gift Aid receivable	<u>277</u>	<u>8,165</u>

9. STATEMENT OF FUNDS

	At 1 April 2015	Income	Expenditure	Transfers	At 31 March 2016
	£	£	£	£	£
Restricted fund	-	49,361	49,361	-	-
Unrestricted fund	16,490	97,466	100,833	-	13,123
Total	<u>16,490</u>	<u>146,827</u>	<u>150,194</u>	<u>-</u>	<u>13,123</u>

The Unrestricted fund represents the free funds of the charity, which are not designated for particular purposes.

During the year, an amount of £16,000 was received specifically to build a sports ground at the Seva Mandir residential school, £15,000 for support of residential learning camps for 100 children, £9,526 for the Empowering Youth for a More Just Society project, and £8,835 for sanitation provision across 20 villages.

All restricted amounts were remitted to Seva Mandir during the year to be used specifically for the purpose for which they were given.

The Friends of Seva Mandir
 NOTES TO THE FINANCIAL STATEMENTS
 for the year ended 31 March 2016

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Debtors £	Cash at banks £	Total £
Restricted fund	-	-	-
Unrestricted fund	277	12,846	13,123
Total	<u>277</u>	<u>12,846</u>	<u>13,123</u>

11. CORPORATION TAX

The Company is a registered charity and as such its income and gains falling within Sections 471 to 489 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from corporation tax to the extent that they are applied to its charitable objectives.

12. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	-----2015-----		
	Restricted funds £	Unrestricted funds £	Total funds £
INCOME AND ENDOWMENTS			
Donations	5,000	119,602	124,602
Gifts in kind	-	-	-
Investment income	-	3	3
TOTAL INCOME	<u>5,000</u>	<u>119,605</u>	<u>124,605</u>
EXPENDITURE			
Charitable Activities:			
Grants payable	5,000	113,000	118,000
Support costs	-	478	478
Raising funds	-	117	117
TOTAL EXPENDITURE	<u>5,000</u>	<u>113,595</u>	<u>118,595</u>
NET INCOME AND NET MOVEMENT IN FUNDS	-	6,010	6,010
RECONCILIATION OF FUNDS			
TOTAL FUNDS BROUGHT FORWARD	<u>-</u>	<u>10,480</u>	<u>10,480</u>
TOTAL FUNDS CARRIED FORWARD	<u>-</u>	<u>16,490</u>	<u>16,490</u>